

ARIAS SOCIETY

Assam Rural Infrastructure and Agricultural Services Society
(An Autonomous Body of the Govt. of Assam)
Agriculture complex, Khanapara, G.S. Road, Guwahati-781022 (Assam, India)
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Minutes of the 31stMeeting of Governing Body(GB) of the ARIAS Society held on 22nd May, 2018 at11.00 AM in Room No. 205, Assam Administrative Staff College, Guwahati.

The 31st Meeting of the Governing Body of ARIAS Society was chaired by Shri V. S. Bhaskar, IAS, Additional Chief Secretary (Agriculture Department), Agriculture Production Commissioner (APC) and Chairman, ARIAS Society in the presence of members of GB and other Officials of the Govt. of Assam. The list of officials who attended the meeting is annexed at Appendix-1.

At the outset, the Addl. CS (Agri.), APC & Chairman, ARIAS Society welcomed all the members & officers present and informed that the detailed Agenda Note with enclosures for forthcoming GB meetings should be circulated to all the members at least 3-4 days ahead of the date of GB meeting. He then requested the State Project Director (SPD), ARIAS Society to proceed as per the Agenda. A presentation was made on the Agenda Items for discussion and after detailed deliberations the following decisions have been taken in the meeting:

Item No 1: Approval of the Minutes of the 30th Governing Body (GB) meeting of ARIAS Society:

The Minutes of the 30th GB Meeting held on 8th May, 2017 was circulated to all the members of the GB vide memo No: ARIASS/GB/23/2016/227-A, dated 17thMay 2017. No comments/ observation on the minutes have been received. The GB therefore confirmed minutes of the 30th GB Meeting.

Item No2: Review and approval of the Action Taken Report (ATR) on the Minutes of the 30th GB Meeting:

The ATR on the Minutes of the 30th GB Meeting was reviewed and approved by the GB. The GB advised that the Memorandum of Association (MoA) & Rules of Business (RoB) of ARIAS Society as amended by the last joint meeting of the GB & PGC be put up to APC for consideration and approval by Agriculture Department. *Action: ARIAS Society and Agriculture Department*

<u>Item No3</u>: Appraisal of the current implementation status of World Bank financed Assam Agribusiness & Rural Transformation Project (APART) and Assam Citizen Centric Services Delivery Project (ACCSDP):

Separate presentations on APART and ACCSDP were made before the GB. The GB noted the current status of the World Bank financed APART and ACCSDP and made the following suggestions:

- a. By 30th June'2018, atleast 50 kms of link roads to be improved under the project for efficient connectivity to enterprise and production clusters, thereby providing market access to the project beneficiaries, should be identified by the Chief Engineer (ARIASP & RIDF), PWRD in consultation with Directorate of Agriculture, and other concerned Directorates/ Commissionerate/Agencies like P&RD, ASAMB, ASWC, Industries & Commerce. The road improvement activity should be completed in next two years, starting by Oct. 2018 and completed by Oct. 2020. Action: PWRD and ARIAS Society.
- b. The Directors of Agriculture, Horticulture & FP, Animal Husbandry & Veterinary, and Fishery and the Director of Research, (Agri., AAU) should ensure that there is no duplicity between the demonstrations programs being taken under the Departmental programs and the demonstrations proposed under APART. Similarly, for the FPOs to be formed by the Agri Department and APART, duplicity with respect to beneficiaries should be avoided. A target of 45 FPOs under APART may be taken up for the first year. *Action: Directors of* Agri., Horti.& FP, Animal Husbandry & Vety., and Fishery and the Director of Research, (Agri., AAU).
- c. ARIAS Society in consultation with the World Bank should provide subject matter experts to the Department of Agriculture (DoA) as consultants to support various schemes of GoA & GoI. *Action: DoA & ARIAS Society*
- d. Assam Agricultural University to hold a consultation workshop with OPIU Agriculture and OPIU Horticulture by **15**th June, **2018** to ensure synergy in their activities and avoid duplicity, if any. *Action: AAU*

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- e. Recruitment of all the manpower under APART needs to be expedited with the involvement of concerned OPIUs in the interview Committee as applicable. SPD, ARIAS Society to ensure that recruitment process, for all the positions for which advertisement has already been issued and applications received by the PCU, should be completed by 31st August, 2018. Action: ARIAS Society
- f. The concerned Directorates should provide their feedback to the PCU on the Inception Reports (IR) submitted by the International agencies (ILRI, IRRI, CIP and WorldVeg) and forwarded to the Directors within 31st May 2018. Action: DoA, DoH&FP, AHVD, DDD, ALPCo
- g. The following Departments (i) Agriculture (ii) Industries & Commerce (iii) Animal Husbandry & Veterinary (iv) Sericulture, Handloom & Textiles, were requested to issue Govt. Notifications preferably by 20th June, 2018 for placing one mid/junior level departmental officers each to serve the PCU, ARIAS Society as 'Coordinators', for day-to-day coordination with the CPIU and OPIUs. The concerned Nodal Officers of the OPIUs should follow up the matter and report to the APC. Action: Concerned Deptts and Nodal Officers.
- h. The CPIUs are requested to conduct the first meeting of the CPIU preferably by 30th June, 2018. The concerned Nodal Officers of the OPIUs should facilitate the meeting in consultation with the Senior Most Secretaries of the line departments of APART. Action: Nodal Officers of OPIUs.
- i. The question as to how renovation of DICCs would support promotion of agribusiness enterprises and investments in agribusinesses was raised. Accordingly, Commissionerate of Industries & Commerce would provide a justification for the same to ARIAS Society. Upon satisfaction of SPD and APC, the funds for this activity would be released to OPIU Industries & Commerce, otherwise these funds will be utilized for promotion of FPOs and value chain development activities. Action: OPIU-Industries & Commerce
- j. As regards to proposal submitted by WAMUL regarding additional Rs. 15 lakhs under Retroactive Financing, WAMUL to furnish details to the PCU for taking up the matter with the World Bank for consideration and if agreed, the proposal may be submitted to the World Bank. Action: ARIAS Society & WAMUL.

Item No 4: Approval of the AWP 2017-18 of APART:

The legal agreements for APART were signed on 30th October, 2017. As such, the Annual Work Plans (AWPs) for the FY 2017-18 were requested from the HODs of the project implementing line Deptts. in Nov. 2017, for the period of remaining 4 months of 2017-18. Considering the urgency, the AWPs were approved by the then APC (pending GB's meeting), pursuant the provision in the Rules of Business of ARIAS Society. WAMUL had initiated project activities from Nov. 2016 to Oct. 2016 and the corresponding expenditures have been covered under the retroactive financing of the World Bank. The total approved outlay for AWP 2017-18 was Rs.315.65 lakhs + Rs.767.72 lakhs (WAMUL). The compiled AWP have already been circulated to all the invitees/members of the GB meeting through email. Summarized AWP 2017-18 approved by the GB is furnished below: *Action: ARIAS Society*

SI	Summary of Annual W Line Department/Agencies OPIU	Requirement for Ann	Sharing pattern (%)		
		Project Amount	Beneficiary Amount	Project	Beneficiary
1	Agriculture	1.00	0	100%	0%
2	Horticulture and Food Processing	2.50	0	100%	0%
3	Assam State Agricultural Marketing Board	1.00	0	100%	0%
4	Assam Agricultural University	5.40	0	100%	0%
5	Industries & Commerce	9.00	0	100%	0%
6	Animal Husbandry & Veterinary (including ALPCO)	3.80	0	100%	0%
7	Assam State Warehousing Corporation (ASWC)	3.50	0	100%	0%
8	Fisheries	2.45	0	100%	0%
9	Sericulture	1.00	0	100%	0%
10	Handloom & Textiles	8.00	0	100%	0%
11	PWRD	159.40	0	100%	0%
12	Dairy Development	5.60	0	100%	0%
13	PCU	113.00	0	100%	0%
	Total	315.65	0	100%	0%
14	WAMUL (approved separately by earlier APC)	767.92	0	100%	0%
	Grand Total	1083.57	-	20070	3.70

Item No5: Approval of the AWP 2018-19 of APART & ACCSDP

APART: The AWP 2018-19 submitted by the HODs/Departments were approved by the then APC on 27th April, 2018, (pending GB's meeting), pursuant the provision in the Rules of Business of ARIAS Society. Most of the activities which could not be performed during 2017-18 due to limited available time have been included as spillover activities of the FY 2018-19. Further, some of the activities proposed by the Deptts/agencies have been

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pruned down based on feasibility assessment of being performed/executed during the FY 2018-19. Moreover, some of the cross-cutting activities are brought under the AWP of PCU.

In addition, the contract amount with the International Agencies, and the amount for the proposed assignment with ICAR:NRC-P have also been brought under the AWP of PCU. The total AWP outlay for APART for the FY 2018-19 is **Rs. 343.96 Crores** (including beneficiary contribution). The compiled AWP for FY 2018-19 has already been circulated to all the invitees/members of the GB meeting through email. The detailed AWP 2018-19 of APART as approved by the GB, is summarized below: *Action: ARIAS Society*

	APART: Summar	y of Annual	Work Plans	(AWPs) 2018-1	9			
		Financial Target(Rs in Lakh)			Project share		Beneficiary Share	
SI.	Component/OPIU	Spill	New	Total	Spill	New	Spill	New
1	Agriculture	441.81	1468.01	1909.82	438.51	1461.41	3.30	6.60
2	Agriculture-FPO/CSC	0	921.60	921.6	0	921.60	0	0
3	Horticulture and Food Processing	137.95	496.06	634.01	137.95	486.06	0	10.00
4	Assam State Agricultural Marketing Board (ASAMB)- Markets	74.40	45.36	119.76	74.40	45.36	0	0
5	ASAMB-MIC	68.00	205.20	273.20	68.00	205.20	0	0.00
6	Assam Agricultural University	323.80	2377.09	2700.89	323.80	2377.09	0	0.00
7	Industries & Commerce- ABIP	119.00	1345.80	1464.8	119	1345.80	0	0
8	Industries & Commerce- Industry Associations	0	886.48	886.48	0	762.48	0	123.998
9	Animal Husbandry & Veterinary (AHVD)- Piggery Value Chain	438.33	537.77	976.1	438.33	530.78	0	6.984
10	AHVD- Cross cutting support to Formal and Informal Dairy	64.84	513.96	578.80	64.84	513.96	0	0.00
11	Dairy Development	338.56	590.05	928.62	338.56	590.05	0	0.00
12	WAMUL- Formal Dairy	1503.36	6748.22	8251.57	1503.36	6748.22	0	0.00
13	Assam State Warehousing Corporation	1.50	40.70	42.2	1.50	40.70	0	0
14	Fisheries	0	1614.00	1614.00	0.00	1407.60	0	206.40
15	Sericulture	610.30	746.18	1356.48	447.40	691.704	100.9	116.476
16	Handloom & Textiles	85.00	107.20	192.20	85.00	107.20	0	0.00
17	Public Works Roads Department	132.50	4743.98	4876.48	132.50	4743.98	0	0.00
	Project Coordination Unit	456.63	6212.60	6669.23	456.63	6212.60	0	0
	Total	4795.98	29600.30	34396.20	4629.78	29191.80	104.20	470.46

ACCSDP: The AWP 2018-19 for ACCSDP has been prepared by the ARIAS Society, in consultation with the line Deptts. The activities proposed are based on the Project Appraisal Document (PAD), Project Implementation Plan (PIP) and the World Bank approved Procurement Plan. Total AWP outlay for ACCSDP for the FY 2018-19 is **Rs. 92.07 Crores.** The compiled AWP for FY 2018-19 have already been circulated to all the invitees/members of the GB meeting through email. The summarized AWP 2018-19 of ACCSDP as approved by GB is furnished below: **Action: ARIAS Society**

Sl. No.			Total Estt. Cost ₹ Cr.	Total Estimated Expenditure (2018-19) ₹ Cr.	
1.1	Sub-Comp-1	Strengthening RTPS implementation			
1.1.1	Activity-1.1	ivity-1.1 Strengthening of Project Base-line and M&E		1.04	
1.1.2	Activity-1.2	Development of RTPS ICT platform and on-line portal	4.00	4.00	
1.1.3	Activity-1.3	Development of Project MIS for tracking Project performance	2.00	2.00	
1.1.4	Activity-1.4	Hosting of RTPS & MIS application and repository of electronic certificates	2.25	1.58	
1.1.5	Activity-1.5	Establishment of RTPS Delivery Unit	2.00	0.90	
1.1.6	Activity-1.6	Change Management along with Training and Capacity-building for Deptt. staff	15.00	6.00	
1.2	Sub-Comp-2	Supporting Process Re-engineering in Selected Services			
1.2.1	Activity-2.1	Simplification of Administrative procedures (BPR Study)	6.50	6.50	
1.2.2	Activity-2.2	Development of electronic-systems for delivering RTPS services	15.00	0.00	
1.2.3	Activity-2.3	Development of a Quality Management System	2.00	0.08	
1.3	Sub-Comp-3	Setting-up Public Facilitation Centres (PFCs)			
1.3.1	Activity-3.1	Setting up 428 PFCs with connectivity, ICT equipment &staff (SLA Proc. Process)	140.00	55.80	
1.4	Sub-Comp-4	Promoting Citizen Engagement			
1.4.1	Activity-4.1	Conduct IEC Campaign	12.50	4.38	
1.4.2	Activity-4.2	Development of Mobile based citizen feedback system	0.50	0.00	
1.4.3	Activity-4.3	Establishment of call center	1.50	0.30	
1.4.4	Activity-4.4	Third party verification of DLIs – annual	0.50	0.15	
1.4.5	Activity-4.5	Technical Support to Department of Revenue and Disaster Management, Assam	1.20	0.24	
1.4.6	Activity-4.6	Technical Support to Guwahati Municipal Corporation, Assam	1.20	0.24	
1.4.7	Activity-4.7	Technical Support to Department of Transport, Assam	1.20	0.24	
1.4.8	Activity-4.8	Technical Support to Department of Welfare of Plain Tribes and Backward	1.20	0.24	
1.4.9	Activity-4.9	Technical support to Autonomous Councils	3.60	0.72	
1.4.10	Activity-4.10	Support to Autonomous Councils (Firm)	11.95	2.51	
1.4.11	Activity-4.11	Implementation of Tribal Development Plan	1.00	0.21	
1.4.12	Activity-4.12	Development of a Public Private Financing and licensing framework for PFCs	0.50	0.00	
1.5	Sub. Comp. 5	PMU Costs			
1.5.1	Activity-5.1	Operating Cost	0.51	0.51	
1.5.2	Activity-5.2	Audit Fee	0.15	0.15	
1.5.3	Activity-5.3	y-5.3 Exposure Visits (for line Deptt. & PMU staff)		0.83	
1.5.4	Activity-5.4	Office Equipments (for PMU)	0.35	0.35	
1.5.5	Activity-5.5	Misc. Exp. (Contingencies)	0.25	0.25	
1.5.6	Activity-5.6	Individual Contract 1: Senior Advisor ACCSDP	0.26	0.26	
1.5.7	Activity-5.7	Individual Contract 2: Senior Business Process Re-engineering and IT Specialist	0.30	0.30	



Sl. No.	Activity Id. Activity and Sub-activity Details		Total Estt. Cost ₹ Cr.		
1.5.8	Activity-5.8	Individual Contract 3: Junior Business Process Re-engineering and IT Specialist	0.11	0.11	
1.5.9	Activity-5.9	Individual Contract 4: Senior. ICT Infrastructure Specialist	0.19	0.19	
1.5.10			0.19	0.19	
1.5.11			0.11	0.11	
1.5.12	Activity-5.12	Individual Contract 7: Social Development Specialist	0.19	0.19	
1.5.13	Activity-5.13	Individual Contract 8: M & E Specialist	0.19	0.19	
1.5.14	Activity-5.14	Individual Contract 9: Procurement & Contract Management Specialist	0.24	0.24	
1.5.15	Activity-5.15	Individual Contract 10: Financial Management Specialist	0.24	0.24	
1.5.16	Activity-5.16	Individual Contract 11: PMU Support Staff	0.60	0.60	
1.5.17	Activity-5.17	Individual Contract 12: Change Management Specialist	0.24	0.24	
		Total	233.52	92.07	

Item No 6: Approval of Annual accounts of APART & ACCSDP for the FY 2016-17

The Annual accounts of APART & ACCSDP for the FY 2016-17 prepared by M/s Sanjay Hazarika & Co., Chartered Accountants, were approved by the GB. The approved Annual Accounts is to be submitted to Accountant General (AG) for audit. *Action: ARIAS Society*

Item No 7: Management of ACCSDP

The matter relating to management of ACCSDP was discussed at length. It was decided that a separate delegated body of the GB in the form of an Executive Committee (EC) is to be constituted. The EC would take the lead for ACCSDP Project including policy guidance, monitoring of procurements, progress etc. This committee will be headed by the senior most secretary of AR&T Department with the representatives from IT Department, WPT&BC, Transport, GMC, Revenue & DM, Finance, T&D Department, MD AMTRON and SPD, ARIAS Society as Member Secretary. This committee will report to the joint meeting of the PGC and GB. <u>Action: ARIAS Society to issue Notification with approval of APC</u>

The meeting ended with a vote of thanks from the Chair.

Minutes approved by

(V. S. Bhaskar, IAS)
Additional Chief Secretary (Agriculture etc.)
Agriculture Production Commissioner &
Chairman, ARIAS Society

Dated, Guwahati the 24th May, 2018

Memo No. ARIAS/APART/336/2018/20 - A

Copy for favour of information & needful to the:

- 1. PS to APC for information and appraisal of APC
- Commissioner & Secretary to the Govt. of Assam, Panchayat and Rural Development/AR&T/Agriculture/ Transport/ Finance/ A.H. & Veterinary/Handloom, Textiles & Sericulture/ Transformation and Development/ Urban Development/ Revenue & DM Departments/ WPT&BC/.
- 3. Commissioner, Industries & Commerce/GMC
- 4. Secretary, Information Technology/ Fisheries/ Cooperation Department
- 5. Commissioner & Spl. Secretary to the Govt. of Assam, Public Works Roads Department (PWRD).
- 6. Principal Chief Conservator of Forests & Head of Forest Force Assam.
- 7. Commissioner, Guwahati Municipal Corporation (GMC)/ Transport/ P&RD.
- 8. Director of Land Acquisition, Requisition & Reforms/ Agriculture/ Horticulture & F.P./ A.H. & Veterinary/ Dairy Development / Fishery/ Handloom & Textiles / Sericulture / Land Records & Surveys/ WPT & BC.
- 9. Director of Research (Agri), Assam Agricultural University, Jorhat
- 10. Chief Engineer, PWRD (ARIASP & RIDF) & Project Director, World Bank aided Projects, PWRD/ Agriculture.
- 11. Managing Director, AMTRON/WAMUL/ALPCO/ASWC and CEO, ASAMB.
- 12. Registrar, Cooperative Society
- 13. Resident Consultant: IRRI/ILRI/WorldVeg/CIP
- 14. Local Representative: M&E Consultancy (Sutra), APART
- 15. M&E Consultancy (Deloitte), BPR Study (PwC)- ACCSDP

Internal: All, by email.

Forwarded by,

(Vinod Seshan, IAS)
State Project Director, ARIAS Society



ARIAS SOCIETY

Assam Rural Infrastructure and Agricultural Services Society

(An Autonomous Body under Govt. of Assam)

Project Coordination/Management Unit (PCU/PMU) of the World Bank funded Assam Citizen Centric Service Delivery Project (ACCSDP)

Assam Agribusiness & Rural Transformation Project (APART)

Agriculture complex, Khanapara, G.S. Road, Guwahati-781022 (Assam, India)

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31st Meeting of the Governing Body (GB) of the ARIAS Society

Dated: 22nd May 2018

Time: 11:00 AM

Venue: #205, AASC, Khanapara, Guwahati

Attendance Sheet

Sl.	Name	Designation & Deptt/ Organization	Email	Phone	Sign.
1	V. S. Bhaskar, IAS	APC 2 equirman ARIAS Society			Ohn
2	S. Jagannathan, IAS	CES, Finance			llyat
3	Manivense	Director of Agricultur.	-		X
4	Vinel Sosher	SPD, Avice	spd@akias.in		D
5	M. P. Rownier	Jaint Director of Agricultur	mprownin@growi).com	94351 -	1 22 15/h
6	Tune Deka Thakur	Additional Secreta	9	9435062636	Pix
7	Keely an Pathon	Principal Signit	dr. Kelya acic yahrila	94352-35394	ng
8	Virendas kumos	Consultant	V. kumar@irri.org	7070990047	Uez
9	Devagit Borthakun.	Consulteent	devogit bos thousen	9101553239	DA .
10	Kushal W. Saikis	Chief Engraus, P.W. R.D.	Knohel W. Serikia Qgmal	im 043504161	8 W 11
11	Braja Mohan Chondhen	Nodal officer.		9864068516	. 71
12	Arup. Das	The RPR project		78311	Au
13	Jadar Regn	WPTEBC			
14	Nabauit Saikie.	Chief Financial	^	94350 85475	Com

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31	SB Bose	M.D. The West Assam Will Prod. Com Union Hd. (WAMV)		70860 72872 J	122.5.2018
	Ram Prealin Doles		n.deka@cgian.org	9435547126	Ralmo.
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34	A. Deke	ANH . PE, PCU ARIASS		9435112749	

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36	G. Samon	Dy DHT & Nodal officer	sarkon. jinen og mail	94353-	lax
37	G. Sarma	gt. Director of Fishery & NO. APART-Fy	pintug 39@ Jahoo. com	99541-31080	of the second
38	Dr. P.N. Konwar	Nodal Strian	Porkonaas aguail.	9954532335	am
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42	Chandrabhan Karoly	Servior Consultant, SUTRA Consulting	chandraphan @ Sutraconsulting, com	88262 - 33426	havely
43	Dr. Runu Dutta	Dérectos, TRD Depth.	rumuassam 2007 @ yahoo. wim	94351/81644	Bé
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46	Panchali Kakati	SDS & DPD, ARIAS Society	1	94350-49630	DR 2151
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19	Baljeet Singh.	MA, AVART ARMS SOC.	balgedsinghe arias.15	8 12881871 L	Bulg
50	Sreemant Phukan	MES, APART ARIAS, Society	Sreemantphukan@ arias.in	9435090199	Aa

SI No	Name of the Officer	Designation	Contact no /Email	Signature
51	Dr. S. Purkay Astu	ARIASS	94351-15971	2
52	Deepok Cogs	Accountant ARIAS Society	9957185,175	So
53	Salger Do	ARIASS	9864267548	2.
54	Nayon Baruah	JFMS ARIAS Souts	98644-91965	Ales
55	Rinto Das	AME ARIAS Society	30564 90733	don
56	Pranjal Basuch		986405075D	lunde
57	Rehena Sultana	PME, ARIASS	9085851108	Pany
58	Ainu M. Baruah	OME, ARIAS	90860-86022	W3
59	Tayanta Sharma	E.E.	7002566314	3.Q
60	Paran Gogoi	A CE	8811093117	Paraul
61	Sampey Jahl.	Foley to-ordinar	94353-09568	Gr.
62	Monoj Juma	Admir. Ayu	947504686	m
63	Opan Baluck	MIS Gol.	9401972840	a/3h
64	Indom Blarceli	Cluyfor Coop	9101487814	pklasah
65		ABS /ARIASS	9435552556	4
66	Piyananda S.W.	SPR&ITSpicialir BRIAS	8876807517	Myanad.
67	Atanu Chatterjee	EMS/ARIAS - Society	9811090396	Chaff:
68	Rishwaif land	AKIAS/OFFICE		starts
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